

MISSOURI HOSA: Future Health Professionals

MEMBERSHIP BYLAWS

These Bylaws shall govern the membership of Missouri HOSA-Future Health Professionals.

ARTICLE I

NAME

The name of this organization shall be **Missouri HOSA-Future Health Professionals**. The phrases **Missouri HOSA** and **MO HOSA** are used to designate the organization/association.

ARTICLE II

PURPOSE

The purpose of Missouri HOSA shall be to serve its members and sponsor the student organization Missouri HOSA and to promote and strengthen the Health Science Education (HSE) – HOSA Partnership in the following ways:

1. Foster programs and activities which will develop:
 - a. Physical, mental and social well-being of the individual.
 - b. Leadership, character and citizenship.
 - c. Ethical practices and respect for the dignity of work.
2. Foster self-actualization of each member which contributes to meeting the individual's psychological, social and economic needs.
3. Build the confidence of students in themselves and their work by providing opportunities to assume responsibilities and by developing personal and occupational competencies and social skills that lead to realistic choices of careers and successful employment in the health care field.
4. Promote inter-organizational relationships with professional groups, businesses, industries and other organizations.
5. Recognize individual achievement in scholarship, occupational skills or services rendered, by providing recognition and awards.
6. Promote involvement in current healthcare issues, environmental concerns and survival needs of the community, the nation, and the world.
7. Maintain Missouri HOSA's standing as a state association affiliated with HOSA, Inc.

ARTICLE III

MEMBERSHIP

Section 1:

1. HOSA-Future Health Professionals is an international organization of, by, and for students who (1) are or were enrolled in secondary, postsecondary/collegiate health science classes and/or (2) are interested, planning to pursue or pursuing a career in the health professions.
2. Members shall be students who are or have been enrolled in Health Science classes, and/or are interested, planning to pursue or pursuing a career in the health professions, and persons associated with, participating in, or supporting Health Science in a professional capacity.

Section 2:

Membership may be composed of the following divisions: Secondary, Postsecondary/Collegiate, Middle School, Alumni, Professional, Honorary, and Lifetime.

Section 3:

The Secondary Division shall be composed of secondary students who are or have been enrolled in a Health Science or an organized health career awareness program or are interested, planning to pursue or pursuing a career in the health professions.

Section 4:

The Postsecondary/Collegiate Division shall be composed of students who are not enrolled in high school, have received a high school diploma and/or are pursuing GED and are enrolled in a health care related field at the undergraduate level or are interested or planning to pursue a career in the health professions.

Section 5:

The Middle School Division shall be composed of middle school students who are in grades 6-8 and are interested in or planning to pursue a career in the health professions. The official definition for middle school members of HOSA for the purposes of Competitive Events is: A middle school student is one who: a) is enrolled in a state-approved health science program or is planning to pursue a career in the health professions; and b) has not been promoted to a secondary institution (grades 9-12) prior to the state's annual conference.

Section 6:

The Alumni Division shall be composed of persons who have been a member of Missouri HOSA. Alumni Division members shall pay affiliation fees, but may not vote, make motions, hold office or compete in events.

Section 7:

The Professional Division shall be composed of persons who are associated with or participating in Health Science Education in professional capacities. These may include health professionals, alumni or other adult members of the community who wish to assist and support the Missouri HOSA program and its growth and development. Professional division members shall pay affiliation fees, but may not vote, make motions, hold office or compete in events.

Section 8:

Honorary members shall be persons who have made significant contributions to the development of Missouri HOSA and/or have rendered outstanding service to the organization. Honorary membership may be conferred for life by a three-fourths vote of the Executive Committee. Honorary members shall have none of the obligations and all of the privileges of membership except voting, making motions, holding office and competing in events.

Section 9:

Lifetime membership shall be available for persons who are or have been active members and who are or have participated in Missouri HOSA in a professional capacity. Lifetime membership affiliation fees shall be \$150. Lifetime members may not vote, make motions or hold office by virtue of this membership alone. Lifetime members will have all privileges accorded if serving in other roles in HOSA: e.g. Delegate Assembly, Executive Committee, etc.

Section 10:

Annual affiliation fees for Missouri HOSA shall be set by the State Advisor and communicated to the Local HOSA Chapter Advisors in the current affiliation packet. Additional fees may be set by Local Chapters to their individual organizations. Affiliation fees for Fall semester students must be received by HOSA-Future Health Professionals on or before January 1 of the membership year. Affiliation fees for students who enroll after January 1 must be received by HOSA-Future Health Professionals on or before March 1 of that same year. Affiliation fees for postsecondary/collegiate students who enroll after January 1 must be received by HOSA-Future Health Professionals on or before March 1 of that same year. These students will be members for twelve (12) months. The membership year concludes on December 31 for these students. Students who do not affiliate by the appropriate date shall be ineligible to participate in the International Competitive Events (CE) Program or seek office on the HOSA Executive Council.

ARTICLE IV

OFFICERS

Section 1:

Elected Officers:

- a) A President-Elect, a Vice President of Membership, a Vice President of Communications, a Vice President of Public Relations, and a Postsecondary/Collegiate Vice President shall be elected by the voting delegates of the combined Middle School, Secondary, and Postsecondary/Collegiate Divisions at the annual Missouri HOSA State Leadership Conference.
- b) The State Officer Team shall consist of the positions mentioned in a) and the President.
- c) The duties of the various officers shall be such as are specified in these Bylaws, in the State Officer Application Packet, and in the parliamentary authority adopted by the organization.
- d) A State Officer Advisor shall be appointed by the Missouri HOSA Executive Committee.

Section 2:

Duties of Officers:

- a) Missouri HOSA Officers shall make themselves available, as necessary, in promoting the general welfare of HOSA.
- b) The President shall preside at all Missouri HOSA Conferences and Events and at all Missouri HOSA State Officer Meetings, make committee appointments (unless otherwise provided), and develop with the assistance of the State Officer Team and the Executive Committee, the Annual Program of Work. The President shall serve on the Missouri HOSA Executive Committee.
- c) The Postsecondary/Collegiate Vice President shall serve as a non-voting ex-officio member on the Missouri HOSA Executive Committee.
- d) The President-Elect shall serve HOSA in any capacity as directed by the President and shall assume the duties of the President in his/her absence. The President-Elect shall succeed the President at the end of each term of office. (S)he shall also assist the Vice President of Membership in all recruitment efforts.
- e) The Vice President of Membership shall promote the growth and development of Missouri HOSA in accordance with the Annual Program of Work. (S)he shall also lead recruitment for all Divisions, except for the Postsecondary/Collegiate Division, which the Postsecondary/Collegiate Vice President shall lead.
- f) The Vice President of Communications shall be designated by the State Officer Team to record the minutes of all State Business Sessions and State Officer Team Meetings. (S)he shall file such minutes and all other records and reports with the HOSA State Officer Team, the State Officer Advisor, and the State Advisor within 1 week (7 days) following the Meeting.
- g) The Vice President of Public Relations shall run all Missouri HOSA Social Media Accounts and assist Missouri HOSA State Staff with the official Missouri HOSA website.

- h) The Postsecondary/Collegiate Vice President shall represent and serve the needs of the Postsecondary/Collegiate Division of Missouri HOSA and shall perform recruitment for this division.
- i) All State Officers shall perform any additional duties as specified by the State Advisor, the State Officer Advisor, the Executive Committee, or the State President as deemed necessary.
- j) Representatives on the Executive Committee shall participate in Committee Meetings and carry out any other responsibilities as appointed or requested by the State Advisor or State Officer Advisor as deemed necessary and report action to the Missouri HOSA State Officer Team and membership.
- k) All Candidates for State Office must be Secondary Members of Missouri HOSA, with the exception of the Postsecondary/Collegiate Vice President.
- l) All Candidates for Postsecondary/Collegiate Vice President must be enrolled in a Postsecondary Institution or applying for the Fall Semester and pursuing or planning to pursue a career in health care. Candidates must also have been a member of HOSA in the Postsecondary/Collegiate Division for at least one (1) semester or have previously served as a member of the Missouri HOSA State Officer Team.

ARTICLE V

NOMINATING COMMITTEE

The nominating committee shall consist of members appointed by the State Advisor of Missouri HOSA.

ARTICLE VI

MEETINGS

Section 1:

The Missouri HOSA State Leadership Conference shall be held each year with the time and place to be designated by the Missouri HOSA State Advisor.

Section 2:

The annual meeting of the membership shall be held to coincide with the annual Missouri HOSA State Leadership Conference.

Section 3:

Written notice of the date, time, and place of any business meeting must be publicly announced to each chapter no less than thirty (30) days prior to the meeting.

Section 4:

Each affiliated HOSA Chapter may exercise their membership voting privileges through voting delegates. Each affiliated chapter shall be represented by no more than two (2) voting delegates. Each affiliated chapter may select one (1) alternate delegate.

Section 5:

Voting delegates representing thirty percent (30%) of affiliated local chapters shall constitute a quorum for all meetings of the membership.

Section 6:

Balloting may be conducted via paper or electronic correspondence.

ARTICLE VII

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules the organization may adopt.

ARTICLE VIII

SUPERVISION

Section 1:

The State Advisor of Missouri HOSA shall be responsible for Missouri HOSA.

Section 2:

Local Chapter Advisors shall be responsible for their individual chapters, including supporting Missouri HOSA's growth and development at the local level.

Section 3:

The Executive Committee shall manage Missouri HOSA's finances and assist the State Advisor.

Section 4:

The State Officer Advisor shall supervise the Missouri HOSA State Officer Team under the direction of the State Advisor. (S)he shall also assist in the development of the State Officer Team, including the Program of Work and Leadership Development at the State Officer Training and throughout his/her term.

ARTICLE IX

AMENDMENTS

These Bylaws may be amended by a two-thirds vote at any Missouri HOSA State Leadership Conference, provided the amendment has been proposed by a Local HOSA Chapter, the State Advisor, the Executive Committee, or the State Officer Team. Proposed amendments must be submitted in writing at least thirty (30) days before any business meeting. All proposed amendments must be submitted to the State Advisor forty-five (45) days before any announced business meeting at which the amendment is to be voted upon.